

IMPERIAL COMMUNITY COLLEGE DISTRICT

CLASS TITLE: ENTERPRISE SYSTEMS SPECIALIST

BASIC FUNCTION:

Enterprise Systems Specialist

Bend at the waist, kneel and crouch to perform repairs.
Use proper lifting methods.

EDUCATION AND EXPERIENCE REQUIRED:

Bachelor's degree from four-year college or university; degree in computer science, business administration or closely related field preferred;

and

3 years performing the essential duties and responsibilities of an Enterprise Systems Specialist and/or related training;

or

Equivalent combination of education and experience

LICENSES AND OTHER REQUIREMENTS:

Valid driver's license.

WORKING CONDITIONS:

Incumbents regularly sit for long periods of time, walk short distances on a regular basis, occasionally travel to other offices or locations to attend meetings or pick up or deliver materials, use hands and fingers to operate an electronic keyboard or other office machines, speak clearly and distinctly with others; see to read fine print and operate computer; hear and understand voices over telephone and in person; lift, carry, and/or move objects weighing up to 40 pounds.