



8. Develop, review, and update the Campus Emergency Preparedness and Response Plan.
9. Implement the Emergency Preparedness and Response Plan in accordance with the California Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS) guidelines and serve as the expert for emergency operation, training, and coordination at ICCD.
10. Plan and coordinate emergency preparedness exercises and drills. Incorporate lessons learned and best practices into Emergency preparedness.
11. Supervise, direct, and evaluate Campus Safety and Parking Control Department staff. Coordinate with third party security forces in providing campus security.
12. Assess security risk(s) and take appropriate actions to keep the campus safe for all.
13. Provide strategic planning for emergency management and the coordination of college plans with broader regional emergency frameworks as needed.
14. Conduct, track, and document district wide safety training including workplace violence prevention plan, Cleary Act, etc. for employees.
15. In coordination with Maintenance and Operations, oversee the district's hazardous material and hazardous waste program. Provide related training.
16. Develop, implement, and evaluate the District's Illness and Injury Prevention Plan, Workplace Violence Plan, Blood Borne Pathogen Plan, Hearing Conservation Plan, and other plans related to safety programs as required.
17. Participate as a chair of the campus Environmental Health, & Safety Committee, and appropriate college-wide committee membership.
18. Implement and make recommendations on traffic and parking enforcement.
19. Establish and maintain partnerships with appropriate local, state, and federal law enforcement, emergency responders, safety officials and other government agencies.
20. Preparation and manage the Campus Safety and Parking Control Department program review and budget, including safety and emergency management fiscal needs.
21. Performs other related duties as assigned.

Classification: Director of Risk, Security, and Safety/ Range 7

FLSA Status: Exempt

Created: July 2024/Date Approved: 6/18/2024



