

**Unadopted Minutes
Imperial Valley College
College Council
Wednesday, March 24, 2021**

A. Call to Order

Procedural: 1. Call to Order

Chair Chronister called the meeting to order at 2:40 p.m.

Members Present (X):

	Administrative Representatives		Faculty Representatives		Classified Representatives
	Dr. Henry Covarrubias	X	Ric Epps	X	Melody Chronister (Chair)
X	Jose Carrillo, Manager	X	Roxanne Morales, Non-Teaching	X	Elena Wayne (Vice-Chair)
	Alternate: Efrain Silva		Julie Craven		Martha Bandivas, Confidential
X	Alternate: Jeff Enz		Alternate: Aaron Edwards		Alternate: Erika Aguilar
					Alternate: Silvia Murray
	Student Representatives		Ex-Officio		Consultants
X	Jorge Silva	X	Dr. Martha Garcia	X	James Dalske
X	Aileen Sanchez			X	Clint Dougherty
	Javier Melara		Recording Secretary	X	Jim Mecate
	Alternate: Daniela Hernandez	X			

- The committee voted in favor of the mascot resolution.
- Discussed return to campus, needs and issues.

[Redacted text block]

- We will transition from SPOL to another platform; further discussions will occur.
- We will implement the 2030 Comprehensive Master Plan, which will be implemented in Fall 2021.
- The new participatory governance structure will retire the College Council and replace it with the Integrated Consultation Council (ICC).
- ICC leadership structure – Tri-Chairs (Superintendent/President, Academic Senate President or designee and Classified Representative)
- ICC will be our primary committee for participatory governance and institutional planning. The committee will provide recommendations based on input from all constituent groups and communicate those recommendations to all constituents in four areas: 1) strategic planning; 2) policy, procedure development and recommendation; 3) problem management, and 4) campus communication.
- We will limit Standing Committees that will report directly to ICC:
 - CART; EEO and Diversity Committee; Technology Planning Committee;
 - Facilities will be removed from the Environmental Health & Safety Committee and will be integrated with the Budget and Fiscal Planning Committee;
 - Institutional Effectiveness and Development Committee
- Subcommittees Structure:
 - Competitive Athletics – may report to Academic Senate or the ICC
 - Environmental Health & Safety Committee
 - Professional Development Committee – this committee will be eliminated and will be discussed under the Institutional Effectiveness and Development Committee
 - Public Relations & Marketing Committee
 - Student Affairs Committee
 - Outcomes and Assessment
 - New Program Review and Learning Outcomes Committee – need to make sure efforts with Outcomes and Assessment are not duplicated.
- All planning committees need to report to ICC, whether as a standing committee or subcommittee.
- Input is requested on the meeting frequency as well as the composition.
- The proposed structure will be presented to the following groups for input: Academic Senate, ASG, College Leadership Council; CART; and SEMPC.
- If approved by the participatory governance committees, a resolution will be presented to the Board of Trustees for the May 19, 2021 meeting.

Chair Chronister commented the Student Affairs Committee and the ASG may have overlapping functions and suggested that future discussions be held regarding changing the name of the Student Affairs Committee.

ASG President Silva suggested that the student representation include students from other groups outside the ASG.

Dr. Garcia asked that any additional feedback be submitted to Paula Saldana before the next College Council meeting.

The PowerPoint Presentation and Integrated Consultation Council documents are attached.

Information: 2. Board Policy 4010 Academic Calendar

VP Tafoya stated the BP was revised pursuant to the request of Academic Senate to identify those groups that provide input in developing the academic calendar. Those groups include the Academic Senate, CTA, PTFA, CSEA, Academic Services, Student Services, Admissions and Records, and Human Resources.

Chair Chronister inquired as to why Information Technology and Administrative Services had not been included in the group, as she feels those departments participate in the discussions relating to the academic calendar.

- Training process for committee members explained more fully.
- Incorporated the commitment to equity and cultural competence.
- Clarification regarding temporary employment.
- Travel reimbursement limited to a total of \$500, inclusive of the mileage reimbursement, and will only be provided for travel greater than 200 miles.

If any questions and/or feedback, please email CHRO Dougherty.

Information: 4. COVID-19 Prevention Plan

CHRO Dougherty provided an overview of the COVID-19 Plan.

- The plan sets forth the guidelines required by Cal/OSHA
- The plan is required for employees, but was updated to include students.
- The draft plan will be presented to the Facilities and Environmental Health & Safety Committee tomorrow for approval; the final document will be brought back to the College Council.
- The plan will be posted on the IVC COVID-19 webpage for easy access.

CHRO Dougherty stated the plan is a living document and will reviewed and modified, as necessary.

The link to the COVID-19 Prevention Plan is attached.

Information: 5. COVID-19 Recovery/Return to Campus

CHRO Dougherty stated the COVID-19 Recovery/Return to Campus Plan had not yet been finalized; therefore, the item was tabled.

Information: 6. Campus Signage/Wayfinding Design Contract

VP Tafoya provided a brief background as to how the campus signage issue came about. As part of a strategic enrollment management project it was learned that one of the issues that could be affecting enrollment was related to the difficulty that students have finding their way around campus.

The issue was taken to the Facilities and Environmental Health & Safety Committee; the committee recommended that a consultant be hired for purposes of developing a comprehensive plan for campus signage and wayfinding. The FEHS Committee reviewed two proposals for contractors and recommended the Gensler company. The Gensler proposal includes a process that would allow for renumbering or renaming buildings, pedestrian parking signage, as well as main entry monuments.

VP Tafoya stated the Gensler proposal would be presented to the Board of Trustees for approval in April.

F. For Good of the Order

For Good of the Order: 1. For Good of the Order

Director Browning reminded the Council that the Purchase Order cut-off date for the Unrestricted General Fund is Friday, April 16, 2021. She emphasized the importance of meeting the deadline in order to project expenditures through June 30, 2021. She stated there would

Unadopted Minutes
Imperial Valley College
College Council
Wednesday, April 28, 2021

A. Call to Order

Procedural: 1. Call to Order

Chair Chronister called the meeting to order at 2:44 p.m.

Members Present (X):

	Administrative Representatives		Faculty Representatives		Classified Representatives
	Dr. Henry Covarrubias	X	Ric Epps	X	Melody Chronister (Chair)
X	Jose Carrillo, Manager	X	Roxanne Morales, Non-Teaching	X	Elena Wayne (Vice-Chair)
	Alternate: Efrain Silva	X	Julie Craven		Martha Bandivas, Confidential
X	Alternate: Jeff Enz		Alternate: Aaron Edwards		Alternate: Erika Aguilar
					Alternate: Silvia Murray
	Student Representatives		Ex-Officio		Consultants
X	Jorge Silva	X	Dr. Martha Garcia	X	James Dalske
X	Aileen Sanchez			X	Clint Dougherty/Yolanda Catano
	Javier Melara		Recording Secretary	X	Jim Mecate
	Alternate: Daniela Hernandez		Paula Saldana		Mike Nicholas/Elizabeth Espinoza

Others Present: Oliver Zambrano, Lisa Seals, Trustee Mark Edney, Alma Orozco, Stacey Browning

B. Public Comment

