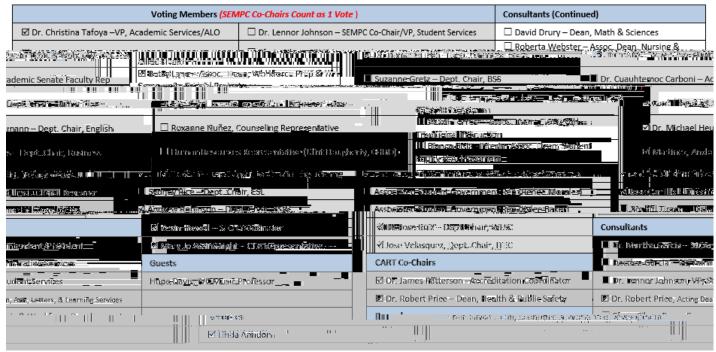
Minutes of the Regular Meeting of the

Continuous Accreditation Readiness Team (CART)

Friday, April 3, 2020, 10:00 a.m., Location: Zoom Online Conference

Approved May 1, 2020



A. Call to Order

1. Accreditation Coordinator/CART Co-Chair Dr. James Patterson called the regular meeting of the Continuous Accreditation Readiness Team (CART) to order at 10:00 a.m.

B. Approval of Minutes

- 1. Approval of Minutes from March 6, 2020
 - Coordinator Patterson and Director of Institutional Research Jose Carrillo provided a detailed update regarding Institution-Set Standards:
 - Coordinator Patterson: The Senate requested review of the March 6 CART minutes. In his summary of the March 6 meeting, Dr. Patterson stated that the ISS numbers represent what the department chairs and administrators are comfortable with as a starting point. Once the minutes are approved, he will forward the minutes to the Senate.
 - Director Carrillo: There was an issue with the March 25 Zoom meeting link, and by the time he joined the meeting this item had been skipped. And this week's Senate meeting had adjourned before he could make his presentation. The Senate has had the revised goals recommended by CART as well as the presentation for more than a week so it is just a matter of the Senate reviewing the information.

- Coordinator Patterson has updated the draft Follow Up Report and will work with Linda to post the report in Google Docs.
- Linda will confirm the format and submission requirements for the Follow Up Report.

1. Recommendation 1 re: Learning Outcomes Assessment Cycle

- SLO Coordinator Kevin Howell reported as follows:
- 1) 3-year SLO Assessment Schedule/Calendar for all Instructional Programs
 - All programs will be on a three-year cycle. All SLOs

- Coordinator Patterson has drafted language addressing this item which states that the CHRO will provide a report at the end of the year with the number of evaluations scheduled for the fall and spring semesters this year, and the number of evaluations completed. He will ask CHRO Dougherty to provide additional narrative language to address how the campus closure has impacted the evaluation process.
- CTA President Mary Jo Wainwright commented that per recent MOUs, faculty and staff evaluations scheduled for this spring will not take place due to campus closure.

10) Professional Development Funding Request Process

- TALCAS Grant Academic Coordinator Steven Cauchon has been providing the Academic Senate with regular updates regarding Teaching and Learning Center professional development activities.
- Coordinator Patterson will request that the TALCAS Grant coordinators provide a final professional development report to the Academic Senate at the end of the year, which can be captured in the Follow Up Report.