



Voting Members	Nick Akinkuoye – CIO/ALO	Tina Aguirre - Dean	Everardo Inzunza- Dean	Dean/SEMPC CoChair
	Efrain Silva- Dean	David Drury - Dean	David Zielinski - Dean	Adriana Sano – Conf. Rep.
	Academic Senate Rep	Erika Aguilar – College Council Rep	Faculty Rep	Faculty Rep
	Jose Velasquez (Chair)	Allyn Leon (Chair)	Andrew Robinson (Chair)	Sydney Rice (Chair)
	Michael Heumann (Chair)	Trini Arguelles (Coordinator)	Classified ManageRep	
	Benjamin Barajas ASG Rep			
Consultants	Victor Jaime – CEO	John Lau- CBO	Martha Garcia- CSSO	Carlos Fletes – Dir.
	Jose Carrillo – Dir.	Kevin Howell- SLO Co-Coord.	Jill Kitzmiller - SLO CoCoord.	Audrey Morris – BSI Coord.
	Xochitl Tirado- DE Coord.	M. Wainwright- CTAREp		
Visitors:				
Recorder:	Linda Amidon			

A. Call to Order

The regular meeting of the Continuous Accreditation Readiness Team (CART) was called to order at 3:30 p.m. by CART CoChair/Accreditation Coordinator, Dr. James Patterson

B. Review and Approval of Minutes of February 26, 2016, Meeting

The minutes of the February 26, 2016, meeting were approved as presented.

C. Welcome and Membership Roster Changes

Co-chair Patterson introduced himself as the Accreditation Coordinator; he will serve as faculty Co-chair of CART, along with administrative Co-chair Tina Aguirre.

The membership roster was reviewed and updated; CTA President Mary Jo Wainwright attended today's meeting as a consultant (non-voting) since a CTA faculty representative has not yet been identified; the Academic Senate will appoint a representative to CART at the Senate's next meeting. Dean Inzunza will follow up with the ASG representative appointed to the team.

Co-Chair Patterson pointed out that CART is a team, not a committee, and he will work on team building over the next coming months.

Dr. Nick reported on the President's Cabinet action on CART's request to use the board room as its regular meeting site. Regular meetings of CART (the first and third Tuesday of the month, 3:30-4:30 p.m.) overlap with Administrative Council meetings (2:00-4:00 p.m.), and both committees meet in the board room since Administrative Council meetings usually end before 3:30 p.m., CART can continue to schedule its meetings in the board room but must meet elsewhere on those occasions when Administrative Council has trainings.

2. Report from SEMPC

a) 2015-2016 Program Review and Planning Cycle

b) 2014-2015 Institutional Effectiveness Progress Report

Dr. Lennor Johnson will fill the role of Dean of Counseling on an interim basis effective October 3, 2016, and will serve as SEMPC Chair.

SEMPC Chair Efrain Silva stated that the first meeting of SEMPC will take place in October after Dr. Johnson is on board

3. SLO/PLO Report

a) What's been done?

b) What needs to be done?

Item tabled as new SLO Coordinators Kevin Howell and Jill Kitzmiller become accustomed to their new roles.

4. SPOL Report

a) Upload of 2014 Standards and SEMP Goals

The uploads in SPO have been made for use in the 2016-2017 program review cycle.

b) Status on Program Completions

Director of Institutional Research Jose Carrillo presented two slides showing a status update of 2015-2016 program review objectives including a list of status update options; the plan is to trim the list of options but SPOL does not allow changes to be made if any of these options were selected previously.

Of the 206 objectives identified, 6 have been completed or 3%; "complete" is defined as having all tasks for an objective completed; 29% are "incomplete;" 21% have "not started" which shows that the update process is seen more as a once-a-year process rather a continuous process.

Director Carrillo will update the status report when the 2016-2017 program review cycle is completed in late fall 2016; the status update report gives the college a better understanding of its institutional effectiveness.

Program review has been changed to mean annual comprehensive site visit from 6 to 7 years. 6/21/16 10:00 AM (sh)-90.1



Two substantive change proposals are pending for the following programs: 1) Distance Education, and 2) Inmate Education (Inside/Out Program, and Calipatria and Centinela Prisons).

Information regarding the proposals have been provided to new Distance Education Coordinator Xochitl Tirado and new Vice President for Student Services Dr. Martha García for assignment to the Minority Male Collaborative Coordinator once the position is filled. Two reference documents were offered to DE Coordinator Tirado to assist her in writing the DE substantive change proposal: 1) The recently approved substantive change proposal for the Diesel program, which addresses the 2014 Accreditation Standards and includes the required report elements; and 2) the DE substantive change proposal written by former DE Coordinator David Zielinski.

F. Adjournment

The meeting was adjourned at 4:25 pm.

Next Meeting

October 4, 2016.