

The function of the Distance Education Committee is to develop and review policies and procedures necessary to the implementation and evaluation of the distance education program at Imperial Valley College.

Membership

Dr. James Patterson, Administrative Representative, Co-Chair
Gaylla Finnell, Distance Education Coordinator, Co-Chair
Kevin Howell, Faculty Representative (late -excused)
Cathy Zazueta, Faculty (non-teaching) Representative
Deirdre Rowley, Faculty Representative
Xochitl Tirado, Faculty Representative (2:00pm)
Dr. Nannette Kelly, Faculty Representative
Richard Epps, Part-Time Faculty Representative
Martha Olea, Classified Representative
Paige Lovitt, DSPS Representative
 Omar Ramos, Technology Representative
Lidia Zambrano, Student Representative
Melody Chronister, Recording Secretary

Others Present: Kathleen Dorantes, English Department Chair, Sidne Horton, CTA Rep., Mary Jo Wainwright, CTA Rep.

1. Call to Order & Welcome
Coordinator Finnell called the meeting to order at 1:32pm on Wednesday, March 11, 2015.
 - a. Welcome to new Non-Teaching Faculty Representative: *Cathy Zazueta*
2. Consent Agenda
 - a. Approval of Minutes for December 10, 2014
M/S (Epps/Lovitt) to approve the minutes of the December 10, 2014, regular meetings of the DE Committee, as presented.
Motion approved unanimously.
3. Action Items
 - a. None
4. Reports
 - a. Blackboard – Omar
There have been some issues with Blackboard that is impacting our tutoring pilot. There was also an issue with the email feature (was unable to identify students). The challenges with the student email was remedied on Monday.

Coordinator Finnell will work with SIDICCA to develop this.

v. Develop State Authorization Policy

Has to be done this semester. The deadline is July 1st, 2015, or our financial aid is in jeopardy. The state is working on a reciprocity agreement with other states, but it would cost us at least \$4,000 a year (plus additional fees) to go this route. We do not have to allow students to enroll in our courses from outside of the state if these expenses are a concern. It was discussed about the very limited enrollment IVC has from students outside of California and Arizona (which we already have an agreement with), so restricting out-of-state online enrollment may be an option IVC wants to consider. If we go this route, a grievance process would also need to be put in place in the event a student wants to challenge the admission denial. If we find we want to increase our out-of-state student enrollment we could always modify this policy at a later time. A draft of said policy will be brought forth to the next meeting for review.

c. @ONE Training Update

@ONE is revamping their training which will allow completion in 12 weeks instead of taking the courses separately over a longer period of time (taking at least 20 weeks to complete). This new course sequence would be free. This should help address current problems with @ONE course availability. This new course structure is presently being reviewed by the Academic Senate (State), so most likely will not be introduced until Fall 2015. This means that the DE development policy will need to be brought back to the committee for modification to incorporate these @ONE course changes.

Concerns were expressed on the quality of the @ONE courses. Member Epps also expressed issues with Blackboard integration with publisher content/tools. Guest Horton suggested that the committee members brainstorm on if/what is needed to make DE successful. If there is a need for staff support, then that discussion should take place. F1(in)-2(ne)1ens1take pl

DISCUSSION/INFORMATION ITEMS

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Insult, disparage, disrespect or defame IVC or members of the IVC community.

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Discuss legal issues or risks, draw legal conclusions, on pending legal or regulatory matters involving IVC.

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Questions?