

Membership

- ☑ Kathy Berry, Administrative Representative, Co-Chair
- ☑ Allyn Leon, Distance Education Coordinator, Co-Chair
- ☑ Michael Heumann, Faculty Representative
- ☑ Kevin Howell, Faculty Representative
- ☑ Ralph Marquez, Faculty (non-teaching) Representative
- ☑ Deirdre Rowley, Faculty Representative
- ☑ Xochitl Tirado, Faculty Representative
- ☑ Mary Jo Wainwright, Faculty Representative
- ☑ Martha Olea, Classified Representative
- ☑ Paige Lovitt, DSPS Representative
- ☑ Omar Ramos, Technology Representative
- ☑ Melody Chronister, Recording Secretary

Others Present: Sidne Horton, ATLAS Rep.

Call to Order

Allyn Leon

Discussion ensued on the process of student authentication for online courses. Although other options were mentioned, it was confirmed that the current policy is compliant with ACCJC requirements.

- Request was made to change all Etudes references to Blackboard.
- Request was made to change page 3 #4 by adding the words "if needed".
- Request was made to change page 3 by removing last paragraph and add the new policy for approval of online courses (also available in CTA contract).
- Request was made to change page 2 "Course Quality Standards" to "Course Outline of Record".
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Other

1. Co-Chair Berry announced that the Distance Education Coordinator position (non-teaching faculty) will be up for recruitment in the near future.
- 2.