

**Imperial Valley College**  
**Student Success & Equity Committee**  
**Unadopted Minutes**  
 Tuesday, November 10, 2015  
 Administration Building Board Room  
 12:50 P.M. – 1:50 P.M.

**Membership:**

	<b>Administrative Representatives:</b>		<b>Student Services Program Coordinators:</b>
	Sergio Lopez Interim VP Student Services		Trini Arguelles, Counseling Chair
	Ted Ceasar, Dean of Counseling		Lilia Sandoval, CalWORKs Coordinator
	David Zielinski, Dean of Arts and Letters		Norma Nava, DSP&S Director
			Olga Artech, EOPS Coordinator
	<b>Student Success &amp; Support Program Rep.:</b>		Veronica Soto, Transfer Center Director
	Norma Nunez, SSSP Director (Chair)		Dolores Diaz, Student Support Services
	<b>Faculty Representatives:</b>		<b>Consultants:</b>
	James Patterson, Professor, English Department		Jose Carrillo, Institutional Researcher
	Alex Cozzani, Assoc. Professor, SM&E Department		Jeff

Classes must follow certain

**Imperial Valley College**  
**Student Success & Equity Committee**  
**Unadopted Minutes**  
Tuesday, December 8, 2015  
Administration Building Board Room  
4:00 P.M. – 5:00 P.M.

**Membership:**

<b>Administrative Representatives:</b> Sergio Lopez Program Martha	<b>Student Services Program Coordinators:</b>
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Duties include: to coordinate the development and implementation of the plan every year; to oversee the evaluation of activities, programs and services that are provided through the plan; and annually coordinate with the Institutional Researcher to gather and analyze data in order to determine any disproportionate impact.

Asked the group to review the Job Description and send their recommendations or ideas of how best to implement this position to his attention or Norma Nunez.

The group discussed whether this position should be a Director position or Dean Position and whether it would be a Non Teaching Faculty, -

## **2. Embedded Tutor Program**

M/S/C N. Nunez/T. Ceasar to approve funding for the Embedded Tutor Program in the sum of \$61,232.72 for spring semester.

### Discussion:

Josue Verduzco presented the revised proposal for an Embedded Tutor Program for spring 2016 semester to the committee.

To date 38 Instructors have signed up to participate for spring semester.

Embedded Tutor Program cost for spring 2016 is \$61,232.72.

Running pilot program for upper level classes in winter session: Classes participating are Chemistry 210, English 110 and two Stat classes.

Instructor training will be scheduled first week before spring semester.

Chair Nunez recommended bringing back San Diego Professor as a motivational speaker for Instructor training.

Josue Verduzco informed the committee that Basic Skills Committee did not commit to any funds for the spring 2016 semester.

Motion Carried.

## **E. Adjournment**

The meeting adjourned at 4:50 p.m.