



ACADEMIC YEAR	1415	
DEPARTMENT/PROGRAM	IT Applications Services	
DESCRIPTION/PURPOSE	Application Services provides database, programming and systems analyst support for all areas of the campus at Imperial Valley College.	
SUBMITTED BY:	Jeff Cantwell	
AREA DEAN/DIRECTOR	Jeff Cantwell	
AREA VICE PRESIDENT	Todd Finnell	

I. INSTITUTIONAL GOALS

INSTITUTIONAL GOAL 1	INSTITUTIONAL GOAL 2	INSTITUTIONAL GOAL 3	INSTITUTIONAL GOAL 4
<p>INSTITUTIONAL MISSION AND EFFECTIVENESS – The College will maintain programs and services that focus on the mission of the College supported by data driven assessments to measure student learning and student success.</p> <p><u>1.1</u> Develop systems and procedures that establish the mission of the college as the central mechanism for planning and decision making.</p> <p><u>1.2</u> Develop an institutional score card to assess student learning that drives integrated planning and resource allocation.</p> <p><u>1.3</u> Develop systems and procedures to ensure that the college maintains a collegial and self reflective dialogue that improves effectiveness.</p> <p><u>1.4</u> Develop systems that are inclusive, cyclical, and understood by all stakeholders.</p>	<p>STUDENT LEARNING PROGRAMS AND SERVICES – The College will maintain instructional programs and services which support student success and the attainment of student educational goals.</p> <p><u>2.1</u> Ensure that all instructional programs, regardless of location or means of delivery, address and meet the current and future needs of students.</p> <p><u>2.2</u> Review program learning outcomes annually (or biennially) to assure currency, improve teaching and learning strategies, and raise student success rates.</p> <p><u>2.3</u> Ensure that all Student Services programs, regardless of location or means of delivery, address and meet the current and future needs of students.</p> <p><u>2.4</u> Ensure that all Student Services programs engage in a process of sustainable continuous quality improvement by annual review of Service Area Outcomes, and annual Program Review.</p> <p><u>2.5</u> Ensure that the Library meets as closely as possible that “Standards of Practice for California Community College Library Faculty and Programs” of the Academic Senate for California Community Colleges.</p> <p><u>2.6</u> Ensure that instructional labs continue to collaborate in sharing financial and human resources, thus maintaining continuous quality improvement.</p>	<p>RESOURCES – The College will develop and manage human, technological, physical, and financial resources to effectively support the College mission and the campus learning environment.</p> <p><u>3.1</u> Develop and implement a resource allocation plan that leads to fiscal stability.</p> <p><u>3.2</u> Implement a robust technological infrastructure and the enterprise software to support the college process.</p> <p><u>3.3</u> Build new facilities and modernize existing ones as prioritized in the facility master plan.</p> <p><u>3.4</u> Design and commit to a long term professional development plan.</p> <p>3.5 Raise the health awareness of faculty, staff,</p>	

2	PAST PROGRAM GOAL #2	INSTITUTIONAL GOAL(S) (Select one primary goal.)
<p>Identify Program Goal and Budget request, if any, from the Program Review completed in 2013 2014 (Section II C): Continue expansion of data reporting to provide common based tools to key constituents for data driven decision making as part of institutional business processes.</p>		<input type="checkbox"/> 1 Mission & Effectiveness <input type="checkbox"/> 1.1 <input type="checkbox"/> 1.3 <input type="checkbox"/> 1.2 <input type="checkbox"/> 1.4 <input type="checkbox"/> 2 Student Learning Outcomes <input type="checkbox"/> 2.1 <input type="checkbox"/> 2.4 <input type="checkbox"/> 2.2 <input type="checkbox"/> 2.5 <input type="checkbox"/> 2.3 <input type="checkbox"/> 2.6 <input type="checkbox"/> 3 Resources <input type="checkbox"/> 3.1 <input type="checkbox"/> 3.4 <input checked="" type="checkbox"/> 3.2 <input type="checkbox"/> 3.5 <input type="checkbox"/> 3.3 <input type="checkbox"/> 4 Leadership & Governance <input type="checkbox"/> 4.1 <input type="checkbox"/> 4.4 <input type="checkbox"/> 4.2 <input type="checkbox"/> 4.5 <input type="checkbox"/> 4.3
<p><input checked="" type="checkbox"/> Met <input type="checkbox"/> Partially Met <input type="checkbox"/> Not Met</p>		
<p>Describe how this program goal increased student achievement and/or program effectiveness in 2014 2015: Through the use of a single reporting platform and common interface, IT data analysts have been migrating, and continue to migrate, data reports from legacy platforms. This single platform called 'Argos' streamlines development and delivery of reports. Additional advantages of this new platform over legacy systems are the advanced features available to end users. With these new features the delivery of reports for decision making have been delivered and will continue as planned which includes reports for areas on campus, such as; enrollment management, MIS, institutional research, academic services, counseling, staffing and payroll.</p>		

Service Area

B. PRESENT – DATA ANALYSIS

2. Summarize revisions, additions, deletions, and alternate delivery methods to your program based on the last program review.

Imperial Valley College (IVC) academic ERP systems and its large array of business process are in constant evolution from forces that range from state and federal regulatory changes to vendor demands at the infrastructure level to support of high quality academic services in between. As this evolution occurs, Application Services continuously observe areas that need improvement or enhancements to enhance IVC as a first class institution of higher education.

This period has seen implementation of many system and business process alterations due to MIS data collection and priority registration for compliance with changes in matriculation as directed by the Student Success Act.

One Time
 Recurring

General District
 Categorical (ATLAS)

A. Assess data handling and security based on industry best practices

Timeline: 9 11 months

Expense Type

Funding Type

Budget Request

- 3.1
- 3.2
- 3.3
- 3.4
- 3.5

4 Leadership & Governance

- 4.1
- 4.2
- 4.3
- 4.4
- 4.5

3	2015 2016 PROGRAM GOAL #3 Budget Priority #1		INSTITUTIONAL GOAL(S)
Identify Future Global Goal: Process efficiency			<input type="checkbox"/> 1 Mission & Effectiveness
Objective: Investigate and procure a tool to verify addresses submitted to the college either by students or staff.			<input type="checkbox"/> 1.1 <input type="checkbox"/> 1.3 <input type="checkbox"/> 1.2 <input type="checkbox"/> 1.4
RESOURCE PLAN (Check all that apply.)			<input type="checkbox"/> 2 Student Learning Outcomes
<input type="checkbox"/> Facilities	<input type="checkbox"/> Marketing	<input checked="" type="checkbox"/> Technology	<input type="checkbox"/> 2.1 <input type="checkbox"/> 2.4 <input type="checkbox"/> 2.2 <input type="checkbox"/> 2.5 <input type="checkbox"/> 2.3 <input type="checkbox"/> 2.6
<input type="checkbox"/> Professional Development		<input type="checkbox"/> Staffing	<input type="checkbox"/> 3 Resources
Task(s): Survey other CCC campus			<input type="checkbox"/> 3.1 <input type="checkbox"/> 3.4 <input checked="" type="checkbox"/> 3.2 <input type="checkbox"/> 3.5 <input type="checkbox"/> 3.3
A. Survey other campus to review what they are using.			<input type="checkbox"/> 4 Leadership & Governance
Timeline: 4 5 months			<input type="checkbox"/> 4.1 <input type="checkbox"/> 4.4 <input type="checkbox"/> 4.2 <input type="checkbox"/> 4.5 <input type="checkbox"/> 4.3
Expense Type	Funding Type	Budget Request	
<input type="checkbox"/> One Time <input type="checkbox"/> Recurring	<input type="checkbox"/> General District <input type="checkbox"/> Categorical (Specify)	\$0 _____	
B. Review and analyze vendor presentations			
Timeline: 3 4 months			
Expense Type	Funding Type	Budget Request	
<input type="checkbox"/> One Time <input type="checkbox"/> Recurring	<input type="checkbox"/> General District <input type="checkbox"/> Categorical (Specify)	\$0 _____	
C. Purchase and implement			
Timeline: 6 months			
Expense Type	Funding Type	Budget Request	

