



Paper Copy Connection

Copy to a Paper Connection:

1. Swipe your new IVC Student ID Card
 - If prompted for a PIN, enter in the last 4 digits of your SSN
 - Click on Copy to make copies or Print to release printouts

Copy to a Paper Connection (Information on a new VC Student ID Card):

1. Type in last 4 digits of IVC ID number (e.g., if ID# = 001234 then type in 1234 on y)
- If prompted for a PIN, enter in the last 4 digits of your SSN

Info Staff:
 You should be prompted with a hard screen where your department account code would be entered.



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