--There are six steps in this method: Survey, Question, Read, Record, Recite, and Review.

#### **Survey** (S)

This is a skimming technique for an entire chapter.

### Steps:

- Read the title, introduction, and chapter objectives.
- Read the chapter headings and subheadings, look at visual aids, and read any small margin notes.
- Glance at terms in bold or italic letters, read the chapter study questions, and read the summary carefully.

## **Question** (Q)

Write your own questions before you read, as they relate to subheadings and headings. Or if your professor has given you topics to consider before the next lecture, re-write these to jog your memory.

## Read (R)

Read the paragraphs and pages slowly. Try not to jump ahead or let your mind wander. If you find it hard to concentrate, take a break from reading.

# Record (R)

Repeat what you learned back to yourself or explain it to a friend. Say new