

IMPERIAL VALLEY COLLEGE COUNCIL

Monday, December 8, 2008 – 2:30 P.M.
Administration Building Board Room

College Council Chair John Abarca was not present at this meeting, Vice Chair Michael Heumann called the meeting to order at 2:35 p.m.

Council members in attendance were as follows:

Kathy Berry, Administrative Representative
Robin Ying, Administrative Representative
Sergio Lopez, Alternate Administrative Representative

Michael Heumann, Faculty Representative (Vice Chair)
Armando Mendez, Faculty Representative
Norma Nunez, Alternate Faculty Representative

Frances Arce-Gomez, Classified Representative

Dr. Ed Gould, Ex Officio

Recording Secretary: Adriana Sano

Council members not in attendance were as follows:

Efrain Silva, Administrative Representative
Bruce Seivertson, Faculty Representative
John Abarca, Classified Representative (Chair)
Carlos Fletes, CMCA Representative
Patty Robles, Alternate Classified Representative
Rick Webster, Alternate CMCA Representative
Steven Scicky, Alternate Student Representative
Josasat Trejo, Alternate Student Representative

Others Present:

Ted Ceasar, Dr. Victor Jaime, Tina Aguirre, John Lau, Travis Gregory, Frank Rapp

MEMBERSHIP CHANGES

There were no membership changes.

APPROVAL OF MINUTES DATED MONDAY, NOVEMBER 24, 2008

M/S/C Armando Mendez/Chantilee Mendenhall to approve the Minutes dated November 24, 2008 with the corrections on pages 5, 6, 9 and 10, changing all references made to Dean Lopez to the correct title of Associate Dean Lopez.

Motion carried.

ANNOUNCEMENT BY VICE CHAIR

Vice Chair Heumann announced Chair Abarca would be contacting the committee chairs to work on streamlining the committee agenda/minutes, and making sure that the committees are following the same processes.

AREA REPORTS/UPDATES

Instruction/Academic Services/Accreditation

Vice President for Academic Services Kathy Berry reported the following:

Announced class enrollment for winter and spring are 56% full. She indicated there are some classes in winter enrollment that are very low and starting Wednesday, December 10th classes with single digit enrollment would be canceled. She stated due to crisis in the State no new classes have been added. Reported this is finals week.

Reported that faculty was asked to turn in grades by Thursday December 18th at 5:00 p.m., but are not due until Friday, December 19th at 5:00 p.m.

Reported that registration is closed during winter break, and winter session begins January 8th.

Accreditation

Reported the Accreditation team visited on Monday, December 1st

Reported the Accreditation team found the institution had successfully completed recommendation number three which addressed publications. She indicated that due to limited time in evaluating IVC's planning

He announced that Carlos Fletes created a General Fund Monthly Budget Report which would be provided to College Council and the Board of Trustees on a monthly basis. VP Lau handed out a copy of the report to College Council members and went over it in detail.

Reported that at the time this report was created 33% of expenditures were expended on a straight line spending. Most expenses should be around 33%. He stated the key emphasis of the report is whether these percentages should alarm IVC in any way; he further stated any variance above or below the 33% will be investigated.

Reported that one of the goals in working to manage the budgets is to meet with division chairs and budget managers on a monthly or quarterly basis; he stated that there are some elements of Banner that are not being fully utilized. He indicated he would be talking a lot about cost containment, and would be helping managers monitor their budget more closely.

He stated Dr. Gould has emphasized that next year the budget would need to be balanced.

Student Services

Vice President for Student Services Dr. Victor Jaime reported the following:



NOW, THEREFORE, BE IT RESOLVED that Imperial Valley College participates in the Foundation for California Community Colleges system-wide contract with Waterfall for the use of AlertU.

BE IT FURTHER RESOLVED that AlertU has been offered to Imperial Valley College at no cost through a California Community College System-wide corporate sponsorship for CCC Member College's use of AlertU.

ADJOURNMENT

M/S/C Michael Heumann and Armando Mendez motioned to adjourn the meeting at 3:15 p.m.

**2008-2009 College Council Meeting Schedule
at 2:30 p.m. in the Board Room**

2009	
January 12 & 26	April 27
February 9 & 23	May 11
March 9 & 23	June 8 & 22*

Meeting Canceled

**Fall Semester Begins

* Summer Session Begins

Overload rate for 177 day members