English Department Meeting Agenda

October 19, 2011 4:45 PM in Room 2751

I. Welcome and Introduction

II. Consent Agenda

A. Minutes from the September 21, 2011, meeting

III. Reports

- A. Academic Senate
- B. Curriculum
- C. Basic Skills
- D. Distance Education
- E. ATLAS
- F. Dean's Report

IV. Action Items

A. English 110 (Revision of English 101)

V. Discussion

- A. Summer School Update
- B. SLO Sub-Committees
- C. Scheduling of Online Classes
- D. English Major
 - 1. PLOs
 - 2. Critical Writing and Thinking Through Literature
 - 3. Revisions to Major
- E. One-Unit "Paired" Classes
- F. Credit by Exam
- G. Sharing
- H. Other

VI. Adjournment

Arts & Letters Division

Meeting September 21, 2011 Room 2751 - 4:45PM

PRESENT

Beckett, Phil Cormier, Judy Dorantes, Kathleen Ferrell, Diana Heumann, Mlichael Patterson, James Rapp, Frank Rowley, Deirdre Samaniego, Olivia Shaner, Christina Tirado, Xochitl Zelinski, David

ABSENT

Baukholt, Robert Bemis, Roberta Lay, Nancy (class)

I. Call to Order (M. Heumann)

Meeting was called to order at 4:45pm.

- II. Welcome and Introduction (M. Heumann) Welcome everyone.
- III. Consent Agenda

The minutes for August 18, 2011 were approved as presented. (MSC – D. Zielinski/James Patterson)

IV. Reports

i. Academic Senate

Michael reported that two things were discussed at the meeting. One was the .5 unit that our reading classes have and the second item was having a college hour, a common hour that the college would set a side campus-wide where meetings, etc. could be held.

David said that Eric Lehtonen is looking for someone to go with him to the Area D meeting, if anyone wants to go, they are welcome. Please contact Eric.

ii. Curriculum

Michael reported Engl 230, Intro to Film History and Criticism was approved.

Our Literature classes need SLO assessment, textbook information needs to be updated also.

Our two new classes, Engl 008 and 009 are in the pipeline.

iii. Basic Skills

Frank, David and Michael will be leaving to Berkeley on Friday to attend an Accelerated Learning meeting.

iv. Distance Education

David reported that Instruction Office has been eyeballing DE classes and feel that the DE programs are not effective and see that retention rate is different for face to face classes and online classes.

Andres and David would like to see all DE instructors get together