

Imperial Valley College
Spring 2012
Speech 100

Laura Mosier—Instructor

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Office Hours:

- Monday 9:45 10:45pm OL
- Thursday 9:45 10:45pm Room 316
- Friday 7:15 8:15am Room 316

Required Textbook—No Text—see instructor

Course Description

This Speech 100 course offers an opportunity for training in the fundamental processes involved in oral communication. The specific purpose of this course is to improve the process of communication. This is achieved through the application of concepts such as: research, organization, outlining/constructing,

Schedule:

Week 1 Intro to course
 Week 2 Intro Speeches
 Week 3 Ethics
 Week 4 Delivery
 Week 5 Organization
 Week 6 Skeleton Speeches
 Week 7 Supporting Materials
 Week 8 Main head Speeches
 Week 9 Fallacies
 Week 10 Informative Speeches
 Week 11 Informative Speeches
 Week 12 Visual Aids
 Week 13 Visual Aids Speeches
 Week 14 Persuasion
 Week 15 Persuasive Speeches
 Final

Ethics Policy: Each student is expected to maintain academic ethics and honesty in all its forms, including but not limited to, cheating and plagiarism as defined hereafter:

ACADEMIC DISHONESTY AND STUDENT CONDUCT GUIDELINES**Academic Misconduct Policy**

Academic misconduct includes misconduct associated with the classroom, laboratory or clinical learning process. Some examples of academic misconduct are cheating and plagiarism.

Cheating includes, but is not limited to, (a) use of any unauthorized assistance in taking quizzes, tests, assessment tests or examinations; (b) dependence upon the aid of sources beyond those authorized by the faculty member in writing papers, preparing reports, solving problems, or carrying out other assignments; or (c) the acquisition, without permission, of tests or other academic material belonging to a member of the college faculty or staff.

Plagiarism includes, but is not limited to, the use of paraphrased or directly quoted published or unpublished work of another person without full and clear acknowledgment. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials. Information gathered from the internet and not properly identified is also considered plagiarism.

Any student found by a faculty member to have committed academic misconduct may be subject to sanctions as determined by the faculty member. Sanctions MAY include a warning, grade adjustment, and course failure.

Consequences for plagiarism include a zero on the assignment and a failing grade.

Evaluation Procedures

Grading is