IMPERIAL VALLEY COLLEGE
CURRICULUM COMMITTEE
ADOPTED MINUTES

	Daniel Gilison	Krista Byrd	Norma Nava	David Drury
	Kathy Berry	David Zielinski		
Consultants:	Toni Pfister			
Absent:	Tina Aguirre	Carol Hegarty	Kseniya Gregory	Carol Lee
	Rick Castrapel	Jose Lopez	Jose Ruiz	Daniel Bermudez
	Cathy Zazueta			
Visitors:				
Recorder:	Dixie Krimm			

I. Opening of the Meeting

A. Call to order

Kathy Berry called the regular meeting of the Imperial Valley College Curriculum Committee to order at 2:06 p.m. on Thursday, April 26, 2012.

B. Approval of the Minutes

1. Regular Meeting of April 5, 2012

M/S (Seivertson/Heumann) to approve the minutes of the April 5, 2012, regular meeting of the Curriculum Committee, as presented. The motion carried.

C. Student Learning Outcomes – Toni Pfister

Toni provided a list of all the active courses that were offered this year. Toni and Melody went through the list to indicate which courses had at least one SLO that was assessed. Toni would like help assessing the cycle assessment process. Cycle assessments are due the 15th week after the beginning of the following semester. Need to make report on how we reach proficiency one year from now.

Toni mentioned that there was room for error on the list and asked the committee to review the list at this time to provide input on how the assessment process could be improved.

Committee members provided some reasons for the missing information such as not having the opportunity to collect the data, need to resubmit the information, intimidated by the form, dislike for the SLO process, accounting for cross-listed classes, and not having the time to complete the assessments.

Kathy – possibly need to start setting a day aside to get the SLO assessment completed at the end of each semester. Michael suggested setting the day before the beginning of each semester to work on SLO's.

A possible solution for data collection may be to look into software to handle the tracking of SLO assessment documents.

Daniel Gilison suggested turning in the SLO's assessments with final grades.