



## **ADDENDUM TO THE AGENDA**

**FOR THE REGULAR MEETING OF THE  
IMPERIAL COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**Wednesday, March 21, 2007 – 6:00 P.M.**

**Location: Administration Building – Board Room  
380 East Aten Road  
Imperial, CA 92251**

Add the following Resolution under Consent Agenda – Educational Services

### **Revised Credit Courses**

AMSL 102 – American Sign Language 2 (4.0)  
AMSL 200 – American Sign Language 3 (3.0)  
AMSL 202 – American Sign Language 4 (3.0)  
ART 100 – History and Appreciation of Art I (3.0)  
ART 102 – History and Appreciation of Art II (3.0)  
ART 104 – History of Modern Art (3.0)  
ART 106 – Women Artists (3.0)  
HIST 100 – Early World History (3.0)  
HIST 101 – Modern World History (3.0)  
SPAN 220 – Bilingual Spanish (5.0)

### **Deleted Credit Courses**

SPAN/ENGL 261 – The Mexican American in Literature

### **Revised Noncredit Courses**

LRNA 800 – Supervised Tutoring - Description

## **FEBRUARY 15, 2007, C&I MEETING**

### **New Major/Certificate**

Liberal Studies Major – SDSU Teacher Preparation Option

### **Revised Major/Certificate**

Administration of Justice Major  
Agricultural Business Management Major and Certificate  
Agricultural Crop Science Certificate  
Agricultural Science Major  
Automotive Body Repair and Painting Major and Certificate  
Computer Information Systems Major and Certificate  
Liberal Studies Major - General Option  
Medical Assistant Certificate  
Nursing – Associate Degree (R.N.) Major  
Welding Technology Major and Certificate

### **New Credit Courses**

AJ 142 - Reserve Officer Level III  
AU T 235 - Automotive Electrical/Electronic Instruments  
CIS 107 - Computer Networking  
DSPA 018 - Educational Assessment and Evaluation  
FIRE 211 - Incident Command System 300  
GEOG 108 - World Regional Geography  
NURS 125 - Nursing Process and Application II  
NURS 231 - Nursing Process and Application III  
NURS 241 - Nursing Process and Application IV

### **Deleted Credit Courses**

AJ 143 – Reserve Officer Level III

BUS 080 - Customer Service  
BUS 081 - Communicating with People  
BUS 082 - Team Building  
BUS 083 - Basic Time and Space Management  
BUS 084 - Stress Management, Job Burnout, and Counseling  
BUS 085 - Conflict Resolution Management  
BUS 086 - Attitude in the Workplace  
BUS 087 - Managing Organizational Change  
BUS 088 - Decision Making and Problem Solving  
BUS 089 - Foundation Essentials: Values  
BUS 090 - Introduction to Supervision  
BUS 091 - Leadership Skills for Supervisors  
BUS 092 - Hiring and Managing Staff  
DSPA 010 - Personal and Social Adjustments for Physically Limited  
DSPA 014 - Counseling and Guidance Support Services  
DSPA 016 - Living with a Hearing Loss  
DSPA 042 - General and Applied Music for Visually Handicapped  
HREL 063 - Orientation to Imperial Valley College  
NURS 120 - Nursing Process II  
NURS 122 - Nursing Applications II  
NURS 210 - Nursing Process III  
NURS 212 - Nursing Process Application III  
NURS 220 - Nursing Process IV  
NURS 222 - Nursing Process Application IV

**Revised Credit Courses**

AG 138 - Computer Applications in Agriculture  
AHP 070 - Administrative Medical Assistant I  
AHP 074 - Clinical Externship I  
AHP 090 - Introduction to Health Science  
AHP 072 - Administrative Medical Assistant II  
AHP 080 - Specimen Collection and Laboratory Procedures  
AHP 082 - Exam Room Procedures  
AHP 084 - Pharmacology & Administration of Medications  
AHP 086 - Clinical Externship II  
AHP 100 - Medical Terminology  
AHP 102 - Medical Insurance  
PD 061 - Survival Skills for College Success  
PD 064 - Orientation to College and Life Skills  
PD 100 - Personal and Career Development  
AU B 120 - Automotive Collision Repair  
CIS 101 - Introduction to Computer Information Systems  
ECON 101 - Introduction to Microeconomics  
ECON 102 - Introduction to Macroeconomics  
AU B 140 - Frame and Undercarriage Repair  
AU B 220 - Estimating and Collision Repair  
AU B 240 - Custom Refinishing and Shop Management  
EWIR 115 - Electrical Wiring and Protection  
EWIR 125 - Electrical Feeder Service and Circuits

WT 130 - Wastewater Treatment I  
DSPS 040 - Tactile Art for the Disabled  
DSPS 030 - Reading and Spelling for Students with Learning Differences  
DSPS 032 - Reading and Spelling for Students with Learning Differences  
DSPS 034 - Reading and Spelling for Students with Learning Differences  
DSPS 036 - Reading and Spelling for Students with Learning Differences  
DSPS 020 (3.0) - Math for Students with Learning Differences  
DSPS 022 (3.0) - Math for Students with Learning Differences  
DSPS 024 (3.0) - Math for Students with Learning Differences  
DSPS 026 (3.0) - Math for Students with Learning Differences  
DSPS 250 (3.0) - Working with Autistic Children  
DSPS 005 (2.0) - Recreation for Special Groups  
DSPS 012 (1.0) - Academic Support Services  
DSPS 044 (2.0) - Current Issues  
DSPS 050 (1.0) - Adapted Keyboarding  
DSPS 052 (.5) - Computer Access Evaluation  
DSPS 054 (1.0) - Computer Access I  
DSPS 056 (2.0) - Computer Access II  
DSPS 058 (3.0) - Computer Access Projects  
DSPS 240 (3.0) - Understanding Exceptional Students  
DSPS 242 (2.0) - Practicum Experience to Work with the Disabled Person

**New Noncredit Courses**

BUS 820 - Fundamentals of Supervision  
BUS 821 - Managing Employee Performance  
BUS 822 - Enhancing Employee Performance  
BUS 823 - Harassment and Discrimination Prevention  
BUS 824 - Business Communication  
MUS 802 - Stage Band for Older Adults  
MUS 803 - Chamber Orchestra for Older Adults

**Revised Noncredit Courses**

MUS 801 - Community Chorus for Older Adults - Description and Title

**MARCH 1, 2007, C&I COMMITTEE MEETING**

**Revised Majors/Certificate**

Building Construction Project Management Certificate

**Deleted Credit Courses**

BLDC 200 - Building Construction Project Management (4.0)

**New Credit Courses**

BLDC 201- Construction Planning and Management (3.0)  
ENGL 040 – Communication Skills for Healthcare (5.0)  
PE 143 - Advanced Basketball – Men (1.0)  
PE 144 - Advanced Basketball – Women (1.0)

**Revised Credit Courses**

PHIL 100 – Introduction to Philosophy I (3.0)

PHIL 102 – Introduction to Philosophy II (3.0)

PHIL 104 – Ethics (3.0)

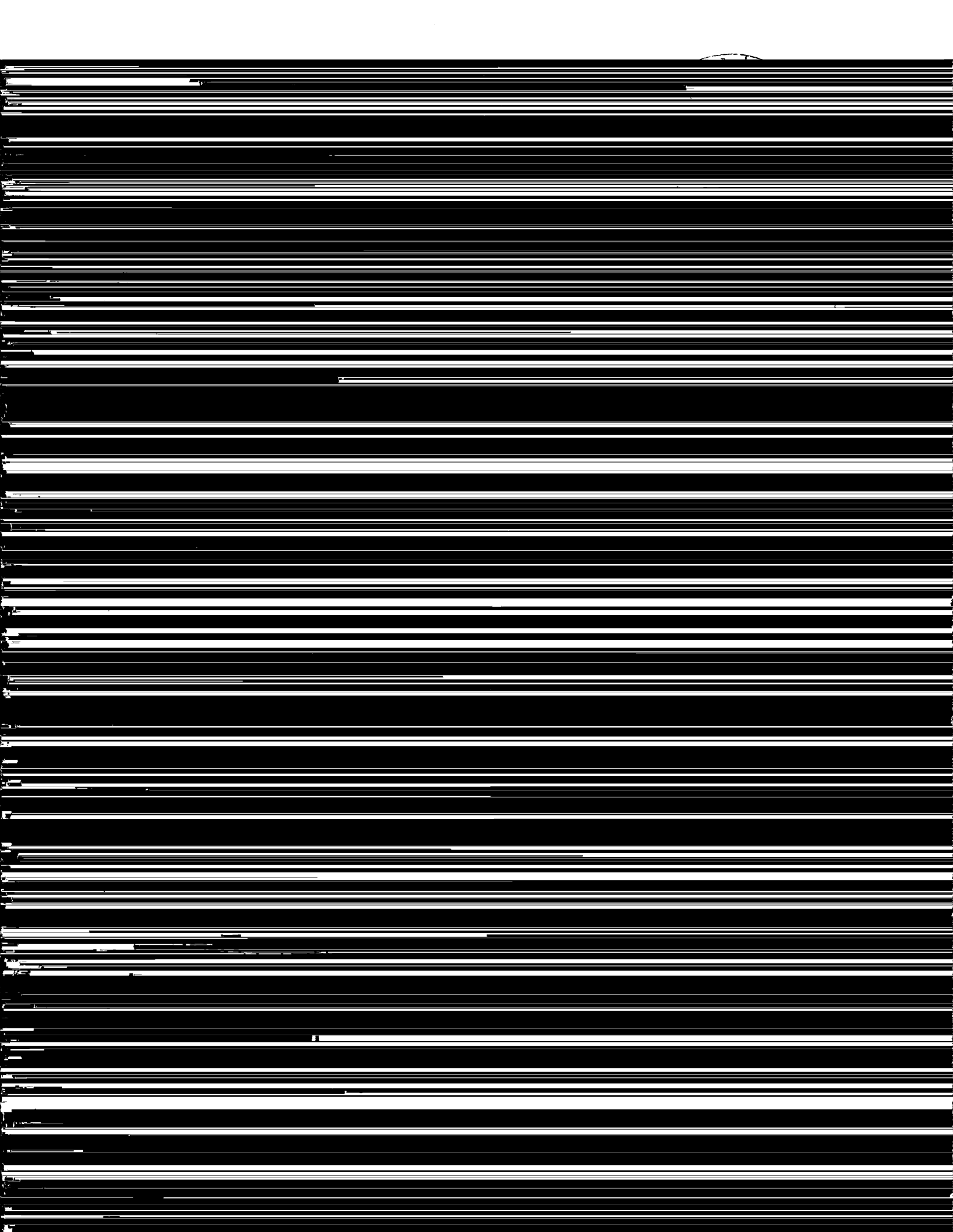
PHIL 106 – Logic (3.0)

**New Noncredit Courses**

BUS 804 – Computer Basics (27 Hours)

BUS 805 - Computers for ESL Students (36 Hours)

**AGENDA  
FOR THE REGULAR MEETING OF THE**



**March 6, 2007**

**Board of Trustees  
Imperial Valley College  
P.O. Box 158  
Imperial, CA 92251**



**IV. INFORMATION REPORTS**

1. Employee of the Month Presentation (February 2007)
2. Board Member Reports
3. Associated Student Government Senate Update – Frank Fernandez
4. Academic Senate Update – Dr. Dennis Carnes
5. Monthly Financial Report – Dick Fragale
6. President's Update – Dr. Paul Pai

**V. DISCUSSION**

1. Board Retreat for Saturday, March 24, 2007

**VI. CONSENT AGENDA – BUSINESS**

1. Approval of Minutes dated February 21, 2007
2. Resolution No. 13770: Purchase Orders
3. Resolution No. 13771: Payroll Warrant Orders
4. Resolution No. 13772: Commercial Warrant Orders
5. Resolution No. 13773: Budget Transfers
6. Resolution No. 13774: Surplus Property List
7. Resolution No. 13775: Reserves for Self-Insured Dental and Vision Plans
8. Resolution No. 13776: School Facility Advisors Contract
9. Resolution No. 13777: California Community College Trustees (CCCT) Board Election – 2007

**VII. CONSENT AGENDA – EDUCATIONAL SERVICES**

1. Resolution No. 13778: Major, Certificate, Course Additions, Revisions, and Deletions
2. Resolution No. 13779: Faculty Code of Ethics
3. Resolution No. 13780: Standing Committees Flow Chart

**VIII. CLOSED SESSION**

1. Public Employee(s) Discipline/Dismissal/Release

**IX. OPEN SESSION**

1. Announcement of final action taken

**X. CONSENT AGENDA – HUMAN RESOURCES**

1. Resolution No. 13781: Classified Employee Reclassification
2. Resolution No. 13782: Classified Employment
3. Resolution No. 13783: Classified Confidential Employment
4. Resolution No. 13784: Adjunct Instructor Employment
5. Resolution No. 13785: Adjunct Instructor Employment
6. Resolution No. 13786: Volunteer Employment

**XI. ADJOURNMENT**

The Board will hold a Retreat/Study Session on **SATURDAY, MARCH 24, 2007, AT 8:00 A.M.**

**VI. CONSENT AGENDA – BUSINESS**

**VI.1 Approval of Minutes dated February 21, 2007**

**VI.2 Resolution No. 13770: Purchase Orders**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to approve the issuance of current year Purchase Orders for February 2007, in the amount of \$468,069.07, and Direct Payments in the amount of \$13,248.82, according to the Purchase Order Listing submitted by the Purchasing Department.

**VI.3 Resolution No. 13771: Payroll Warrant Orders**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to approve the following Payroll Warrants for the month of February, 2007:

2006-07 Payroll Warrant		General Fund	Fund 80 BOND FUND	Fund 45 Child Development	Warrant Total
Warrant #					
2/9/2007	15	120,692.90			120,692.90
2/28/2007	16	2,215,924.19	8,718.17	31,801.33	2,256,443.69
		2,336,617.09	8,718.17	31,801.33	2,377,136.59

**VI.4 Resolution No. 13772: Commercial Warrant Orders**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to approve the following Commercial Warrant Orders for the month of February 2007:

2006-07 Commercial Warrant		General Fund	Fund 80 BOND FUND	Fund 45 Child Development	Warrant Total
Warrant #					
2/1/07	28	193,622.90	3,977.80		197,600.70
2/8/07	29	151,511.76	5,317.70	78.33	156,907.79
2/15/07	30	498,969.01	74,435.49	96.95	573,501.45
2/22/07	31	118,201.93			118,201.93
		962,305.60	83,730.99	175.28	1,046,211.87

**VI.5 Resolution No. 13773: Budget Transfers**

**VI.8 Resolution No. 13776: School Facility Advisors Contract**

WHEREAS, School Facility Advisors (SFA) has certain expertise in performing services for school facility projects and agrees to provide its best skill in furthering the interest of IVC in an expeditious and economical manner; and

WHEREAS, IVC wishes to engage SFA to advise, direct and assist IVC in the planning, application for, and acquisition of funding for facilities from the State of California; and

WHEREAS, IVC wishes to engage SFA to work with other consultants and/or agencies (such as architect or construction manager) to develop cost savings; and

WHEREAS, SFA wishes to be engaged by IVC to perform the services stated above and more fully set forth in the scope of work of this Agreement;

THEREFORE BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President and the Planning and Budget Committee to enter into a twelve month contract with School Facility Advisors (SFA) for consulting services, effective April 1, 2007, in the amount of \$10,000 per month.

FISCAL IMPACT STATEMENT: \$120,000 to be paid from Redevelopment Funds.
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**VI.9 Resolution No. 13777: California Community College Trustees (CCCT) Board Election – 2007**

BE IT RESOLVED that the Board nominates the following individuals to fill the ten two-year and one one-year vacancy on the CCCT Board of Directors for 2007:

- \*Luis Villegas, Santa Barbara CCD
- \*Maria Elena Serna, San Joaquin Delta CCD
- \*Donald L. Singer, San Bernardino CCD
- \*Georgia L. Mercer, Los Angeles CCD
- \*Jeanette Mann, Pasadena Area CCD
- Bill McMillin, Ohlone CCD
- Tony Ubalde, Solano CCD
- Donald Nelson, Victor Valley CCD
- \*Rosanne Bader, Mt. San Antonio CCD
- John A. Rodgers, Kern CCD
- Mary Figueroa, Riverside CCD
- \*Tom Clark, Long Beach CCD
- Nancy C. Chadwick, Palomar CCD
- Andrew Walzer, Santa Monica CCD
- Bob Hughlett, Cerritos CCD
- \*Walter G. Howald, Coast CCD
- \*Charles H. Hayden, Desert CCD
- \*Andre Quintero, Rio Hondo CCD

\*Incumbent

**VII. CONSENT AGENDA – EDUCATIONAL SERVICES**

HIST 131 - Modern Latin America  
HIST 132 - History of Mexico  
MATH 070 - Basic Mathematics  
MATH 080 - Beginning Algebra  
MATH 090 - Intermediate Algebra  
MATH 120 - Introductory Statistics with Applications  
MATH 190 - Advanced Algebra and Trigonometry  
MATH 192 - Calculus I  
MATH 194 - Calculus II  
MATH 210 - Calculus III  
MATH 220 - Elementary Differential Equations  
MATH 230 - Introduction to Linear Algebra with Applications  
MATH 240 - Discrete Mathematics  
PHIL 100 – Introduction to Philosophy I  
PHIL 102 – Introduction to Philosophy II  
PHIL 104 – Ethics  
PHIL 106 – Logic  
HIST 100 – Early World History  
HIST 101 – Modern World History  
SPAN 100 - Elementary Spanish I  
SPAN 101 - Elementary Spanish IA  
SPAN 102 - Elementary Spanish IB  
SPAN 110 - Elementary Spanish II  
SPAN 111 - Elementary Spanish IIA  
SPAN 112 - Elementary Spanish IIB  
SPAN 113 - Beginning Conversational Spanish I  
SPAN 114 - Beginning Conversational Spanish II  
SPAN 200 - Intermediate Spanish I  
SPAN 210 - Intermediate Spanish II  
SPAN 221 - Bilingual Spanish II  
SPAN 222 - Bilingual Oral Spanish  
SPAN 223 - Spanish Reading and Writing  
SPAN 225 - Introduction to Spanish American Literature  
SPAN 262 - Introduction to Mexican American Studies  
SPCH 100 - Oral Communication  
SPCH 180 - Argumentation and Debate

**Deleted Credit Courses**

BLDC 200 - Building Construction Project Management  
HIST 170 - Oral History

**Distance Education Courses**

ART 102 - History and Appreciation of Art II (3.0)  
CIS 101 - Introduction to Computer Information Systems (3.0)  
CIS 104 - Introduction to Telecommunications (3.0)  
ENGL 088 - Reading III: Intermediate Development (3.5)  
ENGL 089 - Reading IV: Intermediate Development (3.5)  
ENGL 101 - Reading and Composition (3.0)  
HE 102 - Health Education (3.0)  
HIST 120 - United States to 1877 (3.0)  
HIST 121 - United States from 1877 (3.0)

**New Noncredit/Community Courses**



**VII.2 Resolution No. 13779: Faculty Code of Ethics**

**BE IT RESOLVED** that the Board approves the recommendation of the Academic Senate (Resolution number 0607-02), with the consent of the Superintendent/President to approve the Faculty Code of Ethics below:

*Whereas*, the faculty of Imperial Valley College does not have a formal code of ethics; and





**VIII. CLOSED SESSION**

- 1. Public Employee(s) Discipline/Dismissal/Release

**IX. OPEN SESSION**

- 1. Announcement of final action taken

**X. CONSENT AGENDA – HUMAN RESOURCES**

**X.1 Resolution No. 13781: Classified Employee Reclassification**

**BE IT RESOLVED** that the following classified employees be reclassified effective July 1, 2007:

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>FUNDING</u>	<u>DEPT</u>
Mays, Christopher	Athletic Trainer Range 22 10 months	Athletic Trainer Range 22 11 months	District	Exercise Science & Wellness
Camillo, Elvia	Staff Secretary I Range 10 10 months	Staff Secretary II Range 12 12 months	District	English/ESL
Lucas, Lency	Staff Secretary I Range 10 10 months	Staff Secretary II Range 12 12 months	District50% State33% CalWorks17%	Child, Family & Consumer Sciences
Widhalm, Denise	Staff Secretary II Range 12 10 month	Staff Secretary II Range 12 12 month	District	Behavioral Science
Sell, Maria	Staff Secretary II Range 12 10 month	Staff Secretary II Range 12 12 month	District	Business
Hernandez, Sara	Staff Secretary II Range 12 10 month	Staff Secretary II Range 12 12 month	District	English
Mouser, Tammy	Staff Secretary II Range 12 10 month	Staff Secretary II Range 12 12 month	District	Exercise Science/ Wellness
Cortes-Ramirez, Carolina	Staff Secretary II Range 12 10 month	Staff Secretary II Range 12 12 month	District	Science/ Math/ Engineering





