that Opencomm was created for the campus community to voice their grievances and the all users email account continues to be used for this purpose.

- Director Webster suggested that Opencomm become an opt-out program, meaning that everyone would initially be signed up for Opencomm and those who choose to opt-out could.

- Associate Dean Gregory indicated he was concerned with information being distributed through emails which may be violations of HIPPA rules, and violation of medical privacy.
- Chair Heumann indicated that the consensus is that everyone wants change and suggested that he would draft a resolution and bring it back to the next College Council meeting.

2. Shared Governance in the Summer - Michael Heumann

- Chair Heumann discussed the need for shared governance in the summer and winter sessions while faculty is not on contract. He stated this discussion would be ongoing and a task force would be created to evaluate the district's shared governance structure as a whole.
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. 3 Evaluation of Shared Governance Committees - Michael Heumannhow committ
Master Plan goes to College Co
Committee and then up to the P

4. Consolidation of Committees

- Chair Heumann discussed a pr
Committee and Beautification C
Improvement Committee." Vice
the Beautification Committee w
would improve the quality of the
- Chair Heumann indicated the S
approval at the next College Co

5. Review of Orientation - Micha

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10. Safety Proposal by Trustee Wong - Dr. Gould

- Chair Heumann discussed Trustee Louis Wong's safety proposal and stated the intent was to make the parking safer and to make security staff more visible on campus.
- VP Lau reported that the cost of the lights to be placed on top of three carts is about $300.00, and stated the cost would be covered by the parking fees.

11. Standing Rules of the Technology Committee - Robin Ying

- Chair Heumann stated that the Standing Rules of the Technology Committee are submitted as an information item, and would be placed as an action item next College Council Meeting.

12. Standing Rules of the Marketing Committee - Bill Gay

- Chair Heumann stated that the Standing Rules of the Marketing Committee are submitted as an information item, and would be placed as an action item next College Council Meeting.
- Director of Communications Gay stated he considers the Marketing Committee an important part of the marketing effort, and the Standing Rules is just the first step.

Member Abarca stated that he would like to see ASG Reports back on the agenda, and would like to see a Swine Flu update on the next agenda. He noted that it is important that budget items be referred back to the Planning and Budget Committee.

ACTION ITEMS

M/S/C Jessica Waddell/Sergio Lopez

1. Approval of College Council Going Green - Michael Heumann

Chair Heumann indicated that a few copies would be made available for those that do not have access.

Motion carried.

M/S/C Bruce Seivertson/Robin Ying

2. Approval of Ad Hoc IVC Veterans Memorial Committee and Mission Statement

"IVC College Council
Ad Hoc Veterans Memorial Committee

Mission Statement

The mission of the IVC College Council Ad Hoc Veterans Memorial Committee shall be to assist the students of IVC in the planning and development of a Veterans Memorial on the IVC campus.

Goals and Objectives

Goal #1	*To assist in the selection of the Veterans Memorial design and to make recommendations to the College Council for design approval.*

REVIEW AND REVISION

This section of the Imperial Valley College Shared Governance Policy shall be subject to review every

designee. When members of the Student Affairs Advisory Committee recommend proposed revisions to this section, the recommendations will be presented to the College Council and if appropriate to the College President."

Motion carried.

M/S/C Bruce Seivertson/Sergio Lopez

6. Approval of Standing Rules of the Competitive Athletic Committee

1. The CAC will allow for discussion and recommendations to be a shared process by representatives of all five constituent groups. In addition, visitors will be allowed to share their opinions, suggestions and ideas.

2. Copies of the minutes with attachments will be posted on the College website and available for review at the Athletic Director's Office.

3. The views and opinions of the CAC will be expressed in written form to the College Council.

4. When the views and opinions by the members of the CAC are not accepted by the College Council a written statement giving the rationale for not accepting the view and opinions will be communicated to the members of the CAC.

REVIEW AND REVISION
These standing rules may be changed by a majority vote of the CAC members.

IMPERIAL COMMUNITY COLLEGE DISTRICT
BOARD POLICY/PROCEDURES SECTION 3.7 – SHARED GOVERNANCE

COMPETITIVE ATHLETIC COMMITTEE

PHILOSOPHY

Shared governance is a decision-making process committed to the best interests of our students and our institution based upon participation of those affected by decisions in an environment of cooperation and trust. One of the basic principles of academic governance in higher education is that effective decisions derive from the powers vested by law in governing boards, the faculty, staff, students, and administrators. Because these sources of information are vital to the development and implementation of sound educational policy, Imperial Valley College wishes to encourage, to the best extent possible the practice of shared governance. Shared governance recognizes and indeed is predicated on the sincere commitment on the part of all participants to our students, our professions, and our institution. It is a complex process of consultation that demands from faculty, staff, students, and administrators, a respect for divergent opinions, a sense of mutual trust, and a willingness to work together for the good of the instructional enterprise. Shared governance embraces the basic objective that all key parties of interest should be given the opportunity to participate jointly in developing recommendations and priorities for the well-being of the institution.

PURPOSE

- *To establish a process which allows faculty, staff, students, and administrators the opportunity to make recommendations to the College Council.*

M/S/C Bruce Seivertson/Sergio Lopez

7. Approval of Standing Rules of the Budget and Fiscal Planning Committee

"IMPERIAL VALLEY COLLEGE
Standing Rules of the
Budget and Fiscal Planning Committee

***MEETINGS**: Meetings will be held the fourth Wednesday of the month during the Fall and Spring semesters.*

***AGENDA**: The agenda will be prepared by the Chair of the Committee from items submitted by committee members. The agenda will be made available to members of the committee and to the campus community via e-mail consistent with the Brown Act (72 hours in advance of a meeting) when possible, but no later than 24 hours prior to the meeting. The agenda and back-up material, as well as minutes of prior meetings will be available on the College web-site.*

OPERATIONS

A quorum must be present to take action on any item on the agenda.
All meetings will be open and consistent with the Brown Act, and any other applicable regulations.
Members will work to achieve consensus. If the committee cannot achieve consensus, a vote following Robert's Rules of Order will be taken. Records of dissenting and minority opinion will be included in the final recommendation.

PROCEDURES

1. *The committee will ensure that the budget planning document be distributed throughout the college community prior to adoption by the Board of Trustees. Written comments should be incorporated into a revised planning document.*
2. *All meetings of the Committee will be open to the public.*
3. *The Superintendent/President will consider the Committee's recommendations as advisory in making his recommendations to the Board of Trustees.*

PHILOSOPHY

1. *Imperial Valley College's budget and fiscal planning process shall support student success.*
2. *The vision and mission statements of the college shall drive the budget and*

3. *Review the Tentative and Adopted budgets for consistency with annual institutional goals and objectives, college plans, and the Planning and Budget Philosophy.*

FUNCTIONS

1. *Develop committee operating procedures and conduct an annual evaluation of the planning and budget process; if necessary, modify the process in a manner consistent with shared governance policy and law.*
2. *Establish planning guidelines consistent with the budget process.*
3. *Establish master and annual time lines to coordinate the planning and budget process.*
4. *Meet monthly (during the Fall and Spring semesters) to review, gather, and disseminate information on the college's planning processes and financial resources and expenditures.*
5. *Provide recommendations and guidance to groups responsible for college plans.*
6. *Review, on an annual basis, college plans which state long-term goals and objectives of Imperial Valley College.*
7. *Meet annually with the Board of trustees and Superintendent/President to establish planning and budget priorities through discussion of common goals and objectives.*
8. *Advise the Superintendent/President on the development of the Imperial Valley College budget.*

STRUCTURE

Chair: Vice President for Business Services
Academic Senate President
College Council Chairperson
1 administrative representative appointed by the Superintendent/President
Director of Fiscal Services
2 faculty representatives appointed by the Senate
2 Classified Representatives elected at-large
1 student representative appointed by the Student Senate, or an alternate
1 CMCA representative
Vice President for Academic Services (non-voting member)

TERMS OF OFFICE

The faculty and classified representatives will serve two-year terms with the understanding that for the initial term only, one representative from each group will serve one year and the other representative will serve two years in order to stagger their terms. In future, all representatives from these categories will serve a term of two years.
It is suggested that the student representative also serve a term of two years, while understanding that this may not always be possible.
All other members of the committee serve as a result of their position or title, and as a result will continue to serve as long as they hold that position or title.

REVIEW AND REVISION: *Changes to these rules shall be determined by mutual agreement of the Board of Trustees and the Academic Senate, consistent with Imperial Valley College's Shared Governance Policy and with California law pertaining to shared governance."*

Motion carried.

3. Merging the "Environmental Health & Safety Committee," into the "Facilities & Environmental Improvement Committee -Travis Gregory

- Associate Dean Gregory explained that after going over the organizational charts, these two committees were to be merged. He stated it made sense to merge these two committees into one super committee.
- Vice Chair Waddell stated she reviewed the Standing Rules for both committees, and they are both huge committee which are not similar at all, one has to do with building processes and the other with employees and they both have different goals. She indicated that her recommendation is not to merge the two committees since they are two huge committees and their goals are very different.
- President Gould stated that he supported Vice Chair Waddell's recommendation and does agree that these two committees are very different.
- Chair Heumann explained if these two committees are not merged then the shared [gov were exe35.59 0 Td [porgiooal

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