Attending:

Michael Heumann, Project Director
Sidne Horton, Instructional Co-coordinator
Angie Ruiz, Instructional Co-coordinator
Todd Finnell, Vice President for Information Technology
Jeff Enz, Director of Enterprise Systems

Recorder:
Adriana Sano, Administrative Assistant

1) Updates

   a) Instructional

      x Michael Heumann shared with the group that the Academic Senate had
         approved changing our Learning Management Systems provider from Etudes
         to Blackboard. The recommendation will be going before the Board of
         Trustee on May 16th for approval.
      x The ATLAS Innovations 2012 Conference is now accepting applications for
         the conference which will be held on August 14-15, 2012. To date 14 faculty
         have signed up.
      x ATLAS Innovation 2012 Conference first day will focus on learning the nuts
         and bolts of the Blackboard platform and day two will focus on classroom
         innovations.
      x Attendees will receive a stipend for attending the August Conference with an
         opportunity to become Trainers. Attendees will also be expected to work with
         mentors during the fall and spring semesters to develop new and innovative
         teaching approaches.
      x There was discussion about the logistics of transferring data to Blackboard.
         Michael Heumann indicated that module and discussions can be exported
         into Blackboard.
      x Sidne Horton asked whether there would be on campus student support for
         Blackboard. Jeff Enz indicated that there would be student support through
         Blackboard, whether it would be on campus or not would need to be
         discussed further.
      x ATLAS would be covering the difference between Etudes yearly maintenance
         fee and Blackboard's first year maintenance cost. The increased cost during
         Year 1-3 will be covered by the ATLAS Grant. This would be an expense of
         $23,000.00 a year.

- x Michael Heumann shared with the group Sidne Horton's ATLAS Online Newsletter No. 2 http://worldfatlas2.weebly.com/ .
- x The group discussed summer meetings and scheduling one meeting once a month to prepare for the August Conference.

b) <u>IT</u>

   i) <u>DegreeWorks</u>

- x Jeff Cantwell stated he is working on exploring more features in DegreeWorks this summer through ATLAS.

   i) <u>TutorTrac</u>

- x Jeff Enz stated he is waiting on the software download and would follow-up with Edward Cesena and give an update at the next meeting.
- x Jeff Cantwell indicated that once the software is moved to the virtual server, he will need to load the rosters from Banner into the TutorTrac server.

   ii) <u>Wireless</u>

- x Jeff Enz reported that his team is working on the external access points and in the next week and he will be sending out communication to the campus community.

2) <u>Tech De Mayo Conference, May 5, 2012</u>

- x The group discussed the logistics of the conference (i.e., facility setup, food set-up/deliver, and security).
- x Sidney Horton would be going out to purchase the prizes for the event (i.e., Kindle Fire, IPod Shuffle, Nook, Helicopter, gift cards, etc.). The prizes will be purchased with donations received from Neilson and Sanders Construction.
- x ATLAS would be providing coffee and cookies for the conference.

The meeting was adjourned at 2:00 p.m.